

Sample Logistics Assistant

Working hours 37.5 per week, 5 day rota shift basis. The shift rota covers 6 days (May be required to work on a weekend shift. Shifts run either 09:00-17:00 or 11:00-19:00 depending on allocation).

NIHR-National Biosample Centre ("UK Biocentre"), Milton Keynes

Starting Salary - £8.50ph

The Organisation

NIHR-National Biosample Centre was established in Milton Keynes 2015 by the National Institute of Health Research (NIHR) as part of a national infrastructure to support UK Biomedical Sciences in the academic and commercial sector. It offers a suite of services to researchers involved in studies that collect and process samples from human subjects. These services enable existing studies to be undertaken more effectively and the scale of its operation enables new studies to begin that were not previously feasible or affordable. Having established its core infrastructure, NIHR-NBC is expanding the range of services it offers to the biomedical community.

The Role

UK Biocentre Ltd is looking for individuals who have good organisational skills and an interest in working in the life sciences sector. As a Sample Logistics Assistant you will perform a variety of tasks, which includes but is not limited to, manual and automated storage and retrieval of biological samples, goods inward and despatch, sample data management using in house software applications. In addition to this you will be trained on how to operate and maintain sample storage systems, both manual and automated as well as understanding the importance of complying with appropriate standard operating procedures. This role provides an ideal grounding in data management and experience with working with state-of-the-art automated storage systems in supporting work from both the academic and commercial sector.

To succeed in this role you will need to have the following, skills, traits and knowledge:

ESSENTIAL CRITERIA

1. Minimum 2 years full time employment
2. The ability to listen and clearly demonstrate understanding of ideas and instructions.
3. The ability to plan, organise and control a number of different activities.
4. Sets and maintains high standards for self.
5. Ensures the required high quality standards are consistently met.
6. The ability to work with minimal supervision as well as part of a small team.
7. Must have a collaborative style both in approach to own area and supporting others.
8. Excellent attention to detail.
9. IT literate with competency in MS Office 2016 particularly MS Excel.

DESIRABLE CRITERIA

1. Experience in working with automated storage systems.
2. Experience in working with data tracking system.
3. Experience in working with databases

To apply for this position please send your CV and a covering letter to recruitment@ukbiocentre.com closing date for receipt of applications is **Wednesday 14th November 2018 5:00pm.**

For further information about NIHR NBC see www.biocentre.com

For directions to UK Biocentre, click on the following link www.biocentre.com/contact and click on directions to NIHR.